

## **Registration with payment by cash or check**

### **Non-Guthrie Employee**

1. Email [Bethany.Altieri@Guthrie.org](mailto:Bethany.Altieri@Guthrie.org) to confirm space in the class.
2. Once space is confirmed, print and send in this form with your check.
3. (Choose one) I am registering for:  
 \$500.00 - Advanced Life Support in Obstetrics (ALSO®)  
 \$2,250.00 - Advanced Surgical Skills for Exposure in Trauma (ASSET®)
4. Date of the course requesting (mm/dd/yy): \_\_\_\_\_
5. Contact information:  
First and last name: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
\_\_\_\_\_

6. Mail to: Robert Packer Hospital  
c/o Department 799 – SASI  
1 Guthrie Square  
Sayre, PA 18840

#### **Cancellation policies:**

**ALSO** - If you must withdraw, Guthrie will refund tuition, less \$190.00 (\$40.00 administrative fee and \$150.00 Online Access fee), provided the withdrawal is received in writing via email on or before 10 business day prior to the course date. No refunds will be issued after this time or for non-attendance.

**ASSET** - If you must withdraw, Guthrie will refund tuition, less \$500.00, provided the withdrawal is received in writing via email on or before 10 business day prior to the course date. No refunds will be issued after this time or for non-attendance.

All classes are subject to cancellation. In the event of a cancelled class, registrants will be rescheduled to a course on a later date. Guthrie is not responsible for any airfare, hotel or other costs incurred by participants.