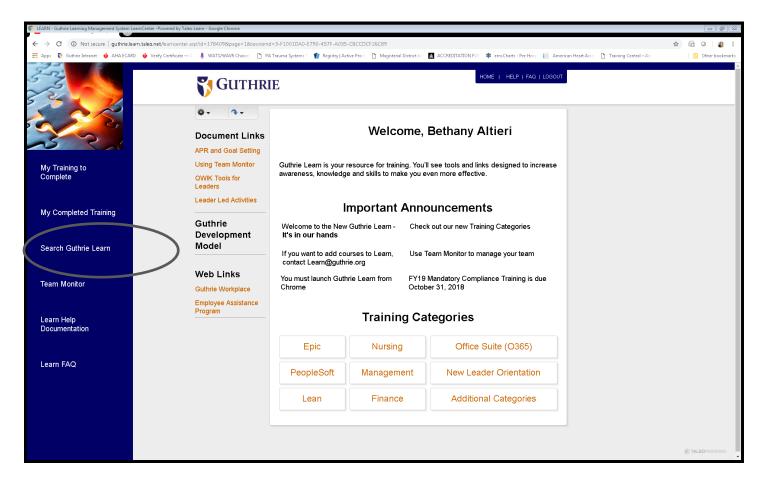
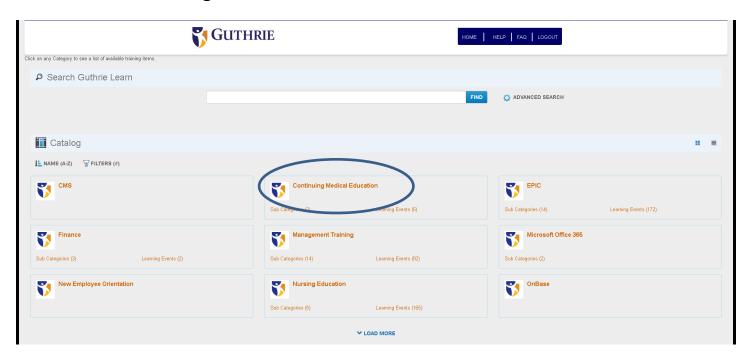
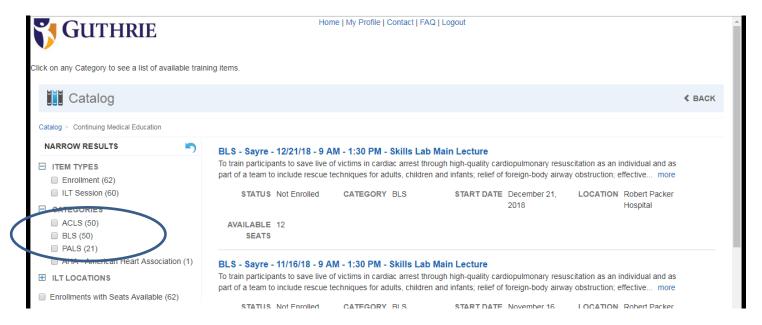
1. Click on "Search Guthrie Learn"



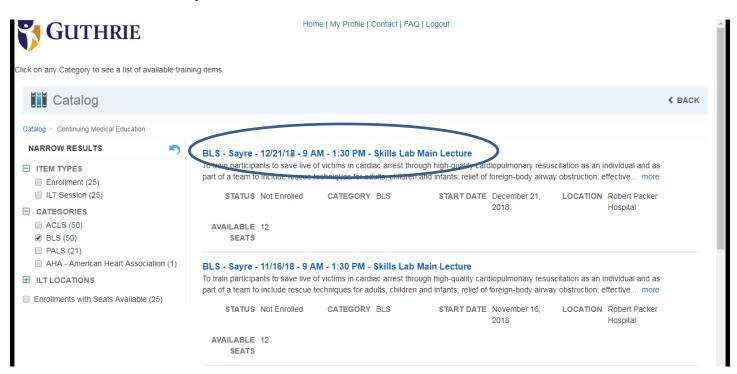
2. Click on "Continuing Medical Education"



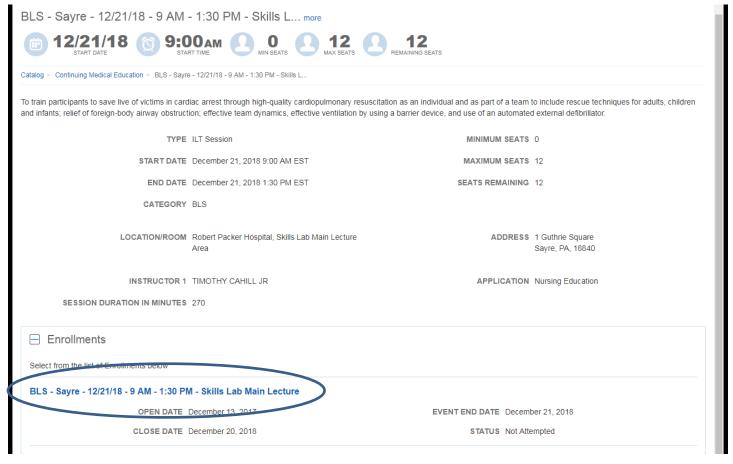
3. Under Categories, click on which class you are looking for



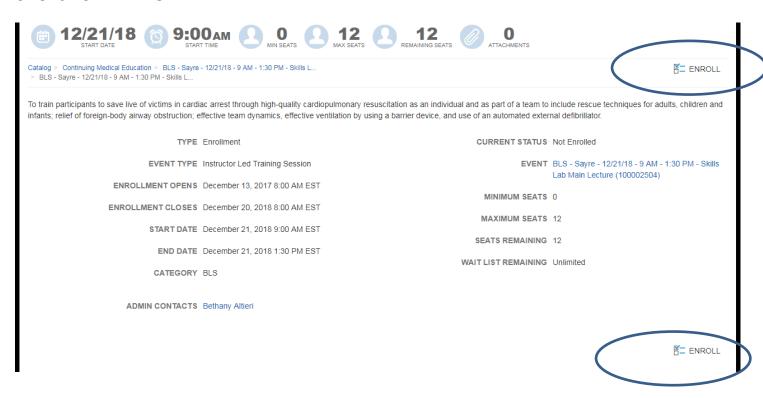
4. Find the class that you want and click on the name



5. Scroll down to the enrollments and pick that class again



6. Click on "ENROLL"



7. You will then receive an email about your enrollment in the class which will include all the information needed regarding the course.

NEEDED ITEMS

- ➤ If any other paperwork is needed, you will be contacted by the Training Center Coordinator after your enrollment.
 - For ACLS and PALS original classes a copy of you BLS card is needed.
 - For ACLS renewal a copy of your current ACLS card and copy of BLS card are needed.
 - For PALS renewal a copy of your current ACLS card and copy of BLS card are needed.
 - For BLS renewal a copy of your current BLS card is needed.

TAKING A RENEWAL CLASS WITH EXPIRED CARD

An individual with an expired card can register for a renewal class, but they must be aware of the following American Heart Association Guideline regarding such:

These students will need to complete the entire provider course if they cannot successfully meet the course completion requirements when tested. If the student fails any skills test, he or she should be referred back to the full Provider course.

Therefore, those taking a renewal course with an expired card, must pass the written test with an 84% and the skills testing first time with no remediation. If they fail to do so, they will be advised that they must then attend an originals course in that curriculum.

CLASS CANCELLATION

➤ If you need to cancel out of the class, you can do so on the Guthrie Learn web site by unenrolling from the class. If you fail to unenroll from a class prior to the class start time, there will be a no-show fee assessed.

BOOKS

➤ Check with your department to see if they keep books on hand to loan out to students. If not, see if you can borrow from another department or buy your own book at Murph's Mart (Sayre Campus). AHA requires that all student come to class prepared and with the proper provider's manual present. The providers manuals can be used as a resource during all written exams.